

Forward Plan

May - August 2015

Ian Hudspeth
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 2 April 2015



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Culture (Democratic Services), Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Culture (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional issues; economic development</p> <p>Oxford City Council liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor Rodney Rose</p>	<p>Internal management; HR & industrial relations; strategic rail; fire control; Emergency Planning; policy co-ordination; Fire & Rescue; Trading Standards; equalities; localities; community cohesion</p> <p>West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Social Care</i> Councillor Mrs Judith Heathcoat</p>	<p>Adult Social Care</p> <p>Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Business & Customer Services</i> Councillor Nick Carter</p>	<p>Customer Services; Communications; ICT; support to SME's; Property</p>
<p><i>Cabinet Member for Children, Education & Families</i> Councillor Melinda Tilley</p>	<p>Education and Statutory Lead member for Children's Services</p>
<p><i>Cabinet Member for Cultural & Community Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Registration service, library service, Coroner's service; music service; adult learning; cultural services; tourism</p>
<p><i>Cabinet Member for Environment</i> Councillor David Nimmo Smith</p>	<p>Strategic planning with Oxfordshire; minerals strategy; waste management; environment management; transport</p> <p>South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Finance</i> Councillor Lawrie Stratford</p>	<p>Finance</p>
<p><i>Cabinet Member for Public Health & the Voluntary Sector</i> Councillor Hilary Hibbert-Biles</p>	<p>Public Health and voluntary and community sector</p> <p>Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Delegated Powers of the Chief Executive - April 2015

To report on a quarterly basis any executive decisions taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.3 of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 21 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Law & Culture

Contact: Sue Whitehead, Principal Committee Officer Tel: (01865) 810262

Ref: 2014/178

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

Provision of HR and Finance Services by Hampshire County Council

To seek approval of the provision of HR and finance services by Hampshire County Council through the Integrated Business Centre.

Decision Maker and Target Date: **Cabinet, 12 May 2015**

Reason for amendment (if any)

Key Decision: Yes - Revenue Expenditure > £500,000

Exempt Information: None

Consultations: All staff in scope for transfer to Hampshire County Council.
Consultation period 22 January until 9 March.

Report By: Chief Finance Officer, Chief Human Resources Officer

Contact: Graham Shaw, Deputy Director for Environment & Economy -
Oxfordshire Customer Services Tel: 07939069084 Ref: 2015/020

NON-KEY DECISIONS

Cabinet Business Monitoring Report for Quarter 3

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 21 April 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Policy
Contact: Maggie Scott, Head of Policy Tel: (01865) 816081 Ref: 2014/177

Staffing Report - Quarter 4 - 2014

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 12 May 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Human Resources Officer
Contact: Sue Corrigan, County HR Manager Tel: (01865) 810280 Ref: 2014/192

Equalities - Annual Update

Cabinet are asked to review and approve this report which provides an update on how the council has delivered on the aims of its Equality Policy in 2014/15.

Decision Maker and Target Date: **Cabinet, 12 May 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Policy
Contact: Alison Finnimore, Senior Policy Officer Tel: (01865) 815214 Ref: 2015/005

Cabinet Business Monitoring Report for Quarter 4

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 21 July 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Policy
Contact: Maggie Scott, Head of Policy Tel: (01865) 816081 Ref: 2015/015

CABINET MEMBER: ADULT SOCIAL CARE

KEY DECISIONS

Section 75 Agreement

To seek approval for amendments to the agreement that governs the pooled budget arrangements between health and social care.

Decision Maker and Target Date: **Cabinet, 21 April 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 17/03/2015 to 21/04/2015. Reason: Further work required.
Key Decision: Yes - Affects more than one division and revenue expenditure > £500,000
Exempt Information: None
Consultations: N/A
Report By: Director for Adult Social Services
Contact: Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577 Ref: 2015/004

NON-KEY DECISIONS

Oxfordshire Employment Service Contracts with Other Local Authorities and Agencies

To seek approval for Oxfordshire Employment Service to enter into contracts with other local authorities and agencies.

Decision Maker and Target Date: **Cabinet Member for Adult Social Care,
21 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Adult Social Services

Contact: Karen McIndoe, Operations Manager (Independent Living Service) Tel:
(01865) 354951 Ref: 2015/026

Home Care Business Case

To seek approval of the Business Case.

Decision Maker and Target Date: **Cabinet, 12 May 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Adult Social Services

Contact: Shaun Bennett, Commercial Services/Market Development Manager
Tel: 07917 211068 Ref: 2015/017

CABINET MEMBER: BUSINESS & CUSTOMER SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES

KEY DECISIONS

NIL

NON-KEY DECISIONS

Recommended Preferred Sponsor for the New Primary School at Barton, Oxford

Whether to support the recommended sponsor preferred to run the new primary school in Barton, Oxford.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 20 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Selection process

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2014/184

Contract to Supply Children's Advocacy Services to Private Residential Homes

To seek approval for the Council (VIVA Service) to charge private residential homes for the provision of advocacy services for privately placed young people.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 20 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Nancy Kurisa, Complaints & Information Manager Tel: (01865) 323572

Ref: 2015/021

Support for Children Looked After and Leaving Care into Employment, Education & Training

To note the strategy.

Decision Maker and Target Date: **Cabinet, 12 May 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Children's Services
Contact: Tan Lea, Early Intervention Manager (Central) Tel: (01865) 815902
Ref: 2015/012

Short Quality Screening (SQD) of Youth Offending Work in Oxfordshire by Her Majesty's Inspectorate of Probation

To note the positive inspection and areas in which the service will improve in the future.

Decision Maker and Target Date: **Cabinet, 12 May 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Children's Services
Contact: Amrik Panaser, Head of Oxfordshire Youth Justice Services Tel: (01865) 816500
Ref: 2015/025

Action Plan in Relation to Recent Serious Care Review Overview Report - Overview of OCC Serious Case Reviews

To note the action plan.

Decision Maker and Target Date: **Cabinet, 12 May 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 16/06/2015 to 12/05/2015. Reason: Action Plan completed sooner than anticipated.
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Children's Services
Contact: Hannah Farncombe, Safeguarding Manager Tel: (01865) 815273
Ref: 2015/017

CABINET MEMBER: CULTURAL & COMMUNITY SERVICES

KEY DECISIONS

Archive Service Forward Plan and Policies for Collections Management & Development; Collection Care & Conservation; and Access

The Archive Service is currently applying for accreditation under The National Archives Accreditation Scheme which is the UK standard for archives. It defines good practice and identifies agreed standards, thereby encouraging development. In order to gain Accreditation, the Service's Forward Plan, and policies for Collections Management & Development; Collection Care & Conservation; and Access must be approved by its governing body. This report seeks that approval.

Decision Maker and Target Date: **Cabinet Member for Cultural & Community Services, 15 June 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Cultural & Community Services changed from 11/05/2015 to 15/06/2015. Reason: Further work required.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Head of Law & Culture

Contact: Mark Priddey, History Service Manager Tel: (01865) 398205

Ref: 2015/003

NON-KEY DECISIONS

NIL

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

Connecting Oxfordshire: Local Transport Plan 2015-2031

To seek approval of the final plan following public consultation.

Decision Maker and Target Date: **Cabinet, 21 July 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 16/06/2015 to 21/07/2015. Reason: Further work following consultation required.
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Stakeholders and Public
Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning
Contact: John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460
Ref: 2015/006

NON-KEY DECISIONS

Proposed Amendments to Residents Parking Scheme - Henley

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**
Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 19/03/2015 to 30/04/2015. Reason: Further work required.
Key Decision: No
Exempt Information: None
Consultations: Key Stakeholder and Local Residents.
Report By: Director for Environment & Economy
Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
Ref: 2014/169

Proposed Right Turn Bans - New Access B4493 Didcot Road, Harwell

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 26/02/2015 to 30/04/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/198

Proposed Parking Restrictions - Sandhills Area, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 19/03/2015 to 30/04/2015. Reason: to allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/199

Proposed One-Way Street - Nelson Street, Thame

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 19/03/2015 to 30/04/2015. Reason: to allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/007

Proposed Variation of Charges for Residents Permits and On-Street Pay & Display Spaces

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/200

Proposed Amendments to Residents Parking Scheme - Abingdon

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2013/017

Proposed Disabled Parking Places - Various Locations Throughout the County

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/009

Proposed Derestriction - A423 Oxford Bypass, Kennington

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21
May 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/197

Proposed Parking Restrictions - Radley

To seek approval to the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21
May 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/033

Proposed Parking Restrictions - Various Laybys on A40/A418

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/086

Proposed Parking Restrictions in Vicinity of Bicester Town Station

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: to allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/201

Proposed Puffin Crossing (Revised Location) - A417 Standford in the Vale

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: to allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/186

Proposed Puffin Crossing - Cumnor Hill

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: to allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/115

Proposed 20mph Speed Limit - High Street, Shrivenham

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: to allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/008

Proposed Amendments to Parking Restrictions - Park Road, Faringdon

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: to allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/087

CABINET MEMBER: FINANCE

KEY DECISIONS

NIL

NON-KEY DECISIONS

2014/15 Financial Monitoring & Business Strategy Delivery Report - February 2015

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 21 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981 Ref: 2014/176

Provisional 2014/15 Revenue and Capital Outturn

To consider the 2014/15 outturn report and agree the treatment of any budget under or overspends.

Decision Maker and Target Date: **Cabinet, 23 June 2015**

Reason for amendment (if any) Decision due date for Cabinet changed from 16/06/2015 to 23/06/2015. Reason: Date change for meeting.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981 Ref: 2015/001

2015/16 Financial Monitoring & Business Strategy Delivery Report - May 2015

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 21 July 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Finance Officer
Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981 Ref: 2015/013

Treasury Management 2014/15 Outturn

To review Treasury Management activity in 2014/15 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: **Cabinet, 21 July 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Finance Officer
Contact: Lewis Gosling, Financial Manager (Trainee) - Treasury Management
Tel: (01865) 323988 Ref: 2015/014

CABINET MEMBER: PUBLIC HEALTH & THE VOLUNTARY SECTOR

KEY DECISIONS

Public Health Annual Report

The Director of Public Health for Oxfordshire will present his Annual report for 2014/15.

Decision Maker and Target Date: **Cabinet, 21 July 2015**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director of Public Health

Contact: Alan Rouse, Business & Planning Manager Tel: (01865) 328603

Ref: 2015/019

NON-KEY DECISIONS

NIL

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. April 2015 items included for ease of reference.

Cabinet - 21 April 2015

- **Delegated Powers of the Chief Executive - April 2015** 2014/178
Sue Whitehead, Principal Committee Officer Tel: (01865) 810262
- **Cabinet Business Monitoring Report for Quarter 3** 2014/177
Maggie Scott, Head of Policy Tel: (01865) 816081
- **Section 75 Agreement** 2015/004
Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577
- **2014/15 Financial Monitoring & Business Strategy Delivery Report - February 2015** 2014/176
Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Cabinet - 12 May 2015

- **Provision of HR and Finance Services by Hampshire County Council** 2015/020
Graham Shaw, Deputy Director for Environment & Economy - Oxfordshire Customer Services Tel: 07939069084
- **Staffing Report - Quarter 4 - 2014** 2014/192
Sue Corrigan, County HR Manager Tel: (01865) 810280
- **Equalities - Annual Update** 2015/005
Alison Finnimore, Senior Policy Officer Tel: (01865) 815214
- **Home Care Business Case** 2015/017
Shaun Bennett, Commercial Services/Market Development Manager Tel: 07917 211068
- **Support for Children Looked After and Leaving Care into Employment, Education & Training** 2015/012
Tan Lea, Early Intervention Manager (Central) Tel: (01865) 815902
- **Short Quality Screening (SQD) of Youth Offending Work in Oxfordshire by Her Majesty's Inspectorate of Probation** 2015/025
Amrik Panaser, Head of Oxfordshire Youth Justice Services Tel: (01865) 816500

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- **Action Plan in Relation to Recent Serious Care Review Overview Report - Overview of OCC Serious Case Reviews** 2015/017
Hannah Farncombe, Safeguarding Manager Tel: (01865) 815273

Cabinet - 23 June 2015

- **Provisional 2014/15 Revenue and Capital Outturn** 2015/001
Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Cabinet - 21 July 2015

- **Cabinet Business Monitoring Report for Quarter 4** 2015/015
Maggie Scott, Head of Policy Tel: (01865) 816081
- **Connecting Oxfordshire: Local Transport Plan 2015-2031** 2015/006
John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460
- **2015/16 Financial Monitoring & Business Strategy Delivery Report - May 2015** 2015/013
Kathy Wilcox, Chief Accountant Tel: (01865) 323981
- **Treasury Management 2014/15 Outturn** 2015/014
Lewis Gosling, Financial Manager (Trainee) - Treasury Management Tel: (01865) 323988
- **Public Health Annual Report** 2015/019
Alan Rouse, Business & Planning Manager Tel: (01865) 328603

Cabinet Member for Adult Social Care - 21 April 2015

- **Oxfordshire Employment Service Contracts with Other Local Authorities and Agencies** 2015/026
Karen McIndoe, Operations Manager (Independent Living Service) Tel: (01865) 354951

Cabinet Member for Children, Education & Families - 20 April 2015

- **Recommended Preferred Sponsor for the New Primary School at Barton, Oxford** 2014/184
Diane Cameron, School Organisation Officer Tel: (01865) 816445

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- **Contract to Supply Children's Advocacy Services to Private Residential Homes** 2015/021
Nancy Kurisa, Complaints & Information Manager Tel: (01865) 323572

Cabinet Member for Cultural & Community Services - 15 June 2015

- **Archive Service Forward Plan and Policies for Collections Management & Development; Collection Care & Conservation; and Access** 2015/003
Mark Priddey, History Service Manager Tel: (01865) 398205

Cabinet Member for Environment - 30 April 2015

- **Proposed Amendments to Residents Parking Scheme - Henley** 2014/169
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Right Turn Bans - New Access B4493 Didcot Road, Harwell** 2015/198
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Parking Restrictions - Sandhills Area, Oxford** 2014/199
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed One-Way Street - Nelson Street, Thame** 2015/007
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304

Cabinet Member for Environment - 21 May 2015

- **Proposed Variation of Charges for Residents Permits and On-Street Pay & Display Spaces** 2014/200
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Amendments to Residents Parking Scheme - Abingdon** 2013/017
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304

The Forward Plan

- **Proposed Disabled Parking Places - Various Locations Throughout the County** 2015/009
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Derestriction - A423 Oxford Bypass, Kennington** 2014/197
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Parking Restrictions - Radley** 2014/033
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Parking Restrictions - Various Laybys on A40/A418** 2014/086
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Parking Restrictions in Vicinity of Bicester Town Station** 2014/201
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Puffin Crossing (Revised Location) - A417 Standford in the Vale** 2014/186
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Puffin Crossing - Cumnor Hill** 2014/115
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed 20mph Speed Limit - High Street, Shrivenham** 2015/008
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Amendments to Parking Restrictions - Park Road, Faringdon** 2014/087
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304



Forward Plan May - August 2015

Notice of Change of Date for Items for the Cabinet Agenda

Notice is hereby given that the items set out below for consideration by the Cabinet on 26 May 2015 are in the Forward Plan but not for the current intended date.

The Cabinet meeting on 12 May 2015 has been moved to 26 May 2015 in order that papers can be finalised after the General Election on 7 May and taking into account its implications.

The item below on Section 75 Agreement has been deferred from the April meeting in order to allow for further work.

Cabinet, 26 May 2015

Section 75 Agreement

To seek approval for amendments to the agreement that governs the pooled budget arrangements between health and social care.

Decision Maker and Target Date: **Cabinet, 26 May 2015**
Key Decision: Yes - Affects more than one division and revenue expenditure > £500,000
Exempt Information: None
Consultations: N/A
Report By: Director for Adult Social Services
Contact: Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577
Ref: 2015/004

Provision of HR and Finance Services by Hampshire County Council

To seek approval of the provision of HR and finance services by Hampshire County Council through the Integrated Business Centre.

Decision Maker and Target Date: **Cabinet, 26 May 2015**
Key Decision: Yes - Revenue Expenditure > £500,000
Exempt Information: None
Consultations: All staff in scope for transfer to Hampshire County Council.
Consultation period 22 January until 9 March.
Report By: Chief Finance Officer, Chief Human Resources Officer
Contact: Graham Shaw, Deputy Director for Environment & Economy -
Oxfordshire Customer Services Tel: 07939069084 Ref: 2015/020

Staffing Report - Quarter 4 - 2014

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 26 May 2015**
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Human Resources Officer
Contact: Sue Corrigan, County HR Manager Tel: (01865) 810280
Ref: 2014/192

Equalities - Annual Update

Cabinet are asked to review and approve this report which provides an update on how the council has delivered on the aims of its Equality Policy in 2014/15.

Decision Maker and Target Date: **Cabinet, 26 May 2015**
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Policy
Contact: Alison Finnimore, Senior Policy Officer Tel: (01865) 815214
Ref: 2015/005

Home Care Business Case

To seek approval of the Business Case.

Decision Maker and Target Date: **Cabinet, 26 May 2015**
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Adult Social Services
Contact: Shaun Bennett, Commercial Services/Market Development Manager
Tel: 07917 211068 Ref: 2015/017

Support for Children Looked After and Leaving Care into Employment, Education & Training

To note the strategy.

Decision Maker and Target Date: **Cabinet, 26 May 2015**
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Children's Services
Contact: Tan Lea, Early Intervention Manager (Central) Tel: (01865) 815902
Ref: 2015/012

The Council's Response to the Findings of the Serious Case Review for Children A-F and Further Action Taken in Response to Child Sexual Exploitation in Oxfordshire

To note the action plan.

Decision Maker and Target Date: **Cabinet, 26 May 2015**
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Children's Services
Contact: Hannah Farncombe, Safeguarding Manager Tel: (01865) 815273
Ref: 2015/017

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

15 April 2015



Forward Plan May - August 2015

Notice of an Additional Item for the Cabinet Agenda

Notice is hereby given that the item set out below for consideration by the Cabinet on 26 May 2015 is not in the Forward Plan.

The decision on this matter needs to be taken by the Cabinet on 26 May 2015 to allow a timely consideration and implementation of the changes required to deliver further savings expected over the course of the next parliament.

Cabinet, 26 May 2015

Addressing the Council's Future Challenges

It is timely following the general election to consider the likely future national policy context and the priorities for the council. As further reductions in funding are expected over the course of the next parliament, it is timely to consider what will be required for the council to achieve the step change that will be required. The report sets out the potential challenges and priorities and proposals to drive the change required for the council to become fit for purpose in the future.

Decision Maker and Target Date: **Cabinet, 26 May 2015**

Key Decision: *No*

Exempt Information: *None*

Consultations: *N/A*

Report By: Chief Finance Officer and Head of Policy

Contact: Claire Phillips, Senior Policy & Performance Officer Tel: (01865) 323967
Ref: 2015/032

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

15 April 2015



Forward Plan May - August 2015

Notice of an Additional Item for the Cabinet Agenda

Notice is hereby given that the item set out below for consideration by the Cabinet on 26 May 2015 is not in the Forward Plan.

The decision on this matter needs to be taken by the Cabinet on 26 May 2015 to allow a timely consideration of the issues involved.

Cabinet, 26 May 2015

Tri-Counties Prospectus

To ratify the approach being taken by the three counties and 3 county LEPs on way to work together to achieve increased prosperity for the area.

Decision Maker and Target Date: **Cabinet, 26 May 2015**

Key Decision: *No*

Exempt Information: *None*

Consultations: *N/A*

Report By: Director for Environment & Economy

Contact: Sue Scane, Director for Environment & Economy Tel: (01865) 816399
Ref: 2015/031

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

15 April 2015



Forward Plan May - August 2015

Notice of an Additional Item for the Cabinet Agenda

Notice is hereby given that the item set out below for consideration by the Cabinet on 26 May 2015 is not in the Forward Plan.

The decision on this matter needs to be taken by the Cabinet on 26 May 2015 in order to reduce the business and reputational risk to the Council of not making a decision on this matter.

Cabinet, 26 May 2015

Supported Transport Programme Public Consultation – Transport Hub & Subsidised Bus Services

To seek approval to award funding to first set of community transport grant applications.

Decision Maker and Target Date: **Cabinet, 26 May 2015**

Key Decision: *No*

Exempt Information: *None*

Consultations: *N/A*

Report By: Service Manager – Business Development & Fleet Management

Contact: Giacomo Esposito, Programme Manager Tel: 07554 103443

Ref: 2014/161

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

15 April 2015



Forward Plan May - August 2015

Notice of a Change of Date for an Item for the Cabinet Member for Environment Agenda

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Environment on 21 May 2015 is not in the Forward Plan for that date.

The decision on this matter has been deferred from 30 April 2015 for further work.

Cabinet Member for Environment, 21 May 2015

Proposed Amendments to Residents Parking Scheme - Henley

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Environment & Economy

Contact: Owen Jenkins, Service Manager – Highways, Transport & Waste Tel: (01865) 323304 Ref: 2014/169

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

16 April 2015



Forward Plan May - August 2015

Notice of a Change of Date for an Item for the Cabinet Member for Environment Agenda

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Environment on 21 May 2015 is not in the Forward Plan for that date.

The decision on this matter has been deferred from the meeting on 30 April 2015, which was cancelled as the number of items had reduced to one, making holding a meeting an ineffective use of resources and a decision is needed by the Cabinet Member for Environment on 21 May 2015 to meet public expectation that a decision will be taken without undue delay.

Cabinet Member for Environment, 21 May 2015

Proposed Parking Restrictions – Sandhills Area, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Key Decision: *No*

Exempt Information: *None*

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy – Commercial & Delivery

Contact: Owen Jenkins, Service Manager – Highways, Transport & Waste Tel: (01865) 323304
Ref: 2014/199

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

1 May 2015